



19 July 2023

Dear Parent/Carer

## Normandy trip, Monday 18 – Friday 22 September 2023

Thank you to many families have now paid in full for the trip. But before we go on summer break, Ms Charpentier and I are checking this trip account as some deposits are not paid up to date yet. Third deposits are now overdue, as per the payment schedule below. You can pay now for the rest of the trip or instalments towards the total of £515 as follows. If you need to check what amounts you have paid in so far, please login to your school scopay account.

Date to pay by	Amount	Total left to pay after each instalment
January 2023	£100	£415
30 May	£200	£215
14 July	£150	£65
31 August	£65	£0

Some grants have already been awarded for this trip. If your household is currently facing financial hardship, do contact us, as soon as possible, about applying for a travel grant (£200-£300) from the Gilbert Hannam Education Fund (GHEF). This local charity regularly helps MRC families pay for educational trips. As usual the balance is due to the travel company 8 weeks in advance, so we do need to know if there are problems with paying the instalments. Please be assured that any information you give us about finances will be treated sensitively by staff in our finance and MFL department. We can sometimes arrange an extended payment schedule if that will help you.

Parents' payments are being made via the online payment system using the following link: <https://www.scopay.com/midhurst?redirect=true>. If you require support with the online process, please contact our finance department, ([hannah.clayton@mrc-academy.org](mailto:hannah.clayton@mrc-academy.org)). If you do not have access to the internet, please make cheques payable to 'Midhurst Rother College'.

**We have just over 8 weeks until departure. It is vital that all students have a passport valid until at least March 2024. You must check the passport now and apply for (a new) one immediately if needed. There can be delays at the Passport Office, so apply now to avoid problems in September just before departure.**

We look forward to travelling to Normandy with the students. We will hold a trip briefing to tell you all about our exciting week away. This will be on the same evening as the Year 9 Information Evening,

**Principal: Stuart Edwards**

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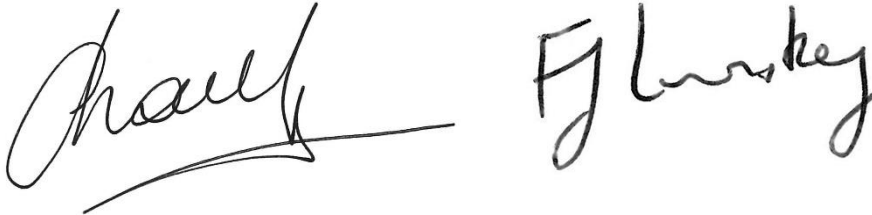
e [enquiries@mrc-academy.org](mailto:enquiries@mrc-academy.org)

[www.mrc-academy.org](http://www.mrc-academy.org)



before that event, at College on Thursday 7 September. We will collect in passports, then go over our itinerary and travel arrangements in detail. Do contact us about any issues linked to the trip in the meantime ([cecile.charpentier@mrc-academy.org](mailto:cecile.charpentier@mrc-academy.org) or [fiona.lunskey@mrc-academy.org](mailto:fiona.lunskey@mrc-academy.org)).

Yours sincerely

The image shows two handwritten signatures in black ink. The signature on the left is for Miss C. Charpentier, featuring a large, stylized 'C' and 'h' that flow together, with a long horizontal line extending from the end. The signature on the right is for Mrs F. Lunskey, written in a more traditional cursive style with distinct letters.

Miss C. Charpentier and Mrs F. Lunskey  
MFL department