



Midhurst Rother College

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Part of United Learning

22 November 2018

Dear Parent/Carer

Years 11 and 13 Consultation Evening for Parents and Carers – Thursday 13 December 2018

I have pleasure in writing to you with details of the Consultation Evening for Parents and Carers for students in Years 11 and 13, which will take place on Thursday 13 December between 5.00 –8.00pm.

The evening is designed to ensure that you are able to see as many teachers as possible and is based on an appointment system. When making appointments for Year 11, please can I ask that you only see your child's **main subject teachers** and **not their enrichment teachers** (P6 teachers) or form tutors. We are continuing with the on-line booking system via our online student data system, Insight (<https://insight.mrc-academy.org/insight>). You should have already received your password and username for Insight. If not, please contact Miss Louise Stone (louise.stone@mrc-academy.org) who will be happy to send your details to you.

If you are unable to make appointments via insight, please email myself for Year 11, or Mrs Shadbolt for Year 13, stating the members of staff you would like appointments to see and the time slots you would prefer. Some subjects are booked up very quickly, therefore please submit your request by no later than **Thursday 6 December 2018**. If you find you are unable to attend, but would like any of our teachers to contact you, please again contact myself or Mrs Shadbolt and we will ask staff to make contact with you.

In addition to our teaching staff and pastoral staff, representatives of our Local Governing Body will be on hand to address any queries you may have.

We look forward to seeing you on Thursday 13 December 2018, but in the meantime if you need any further information, please do not hesitate to contact us.

Yours sincerely

Mrs Caroline Bell
Y11 Pastoral Leader

Mrs Lisa Shadbolt
Y12&13 Pastoral Leader



Principal: Stuart Edwards

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