



Midhurst Rother College

The best in everyone™

Part of United Learning

12 September 2022

Dear Parent / Carer

Chichester & West Wittering Fieldwork: 3 October 2022

I am writing to inform you of an opportunity to help your son / daughter fully prepare for their Geography GCSE Fieldwork exam.

In line with AQA specification requirements, students will visit Chichester & West Wittering to collect primary data linked to impacts of tourism and different management techniques used along the coast. The fieldwork exam accounts for 20% of the final grade in Geography and is a compulsory element of the course. The primary data collected in Chichester & West Wittering will be required for subsequent lessons; therefore, it is essential that your son / daughter attends the trip.

We will have the assistance of the Chichester Harbour Conservancy who will be on hand to offer their expertise and knowledge. The cost involved in this trip will be £7 which includes all coach travel, the expertise of Chichester Conservancy members and insurances.

Please ensure your child brings a packed lunch and plenty to drink as we will be alternating locations over the lunchtime period. Students will need to be suitably dressed including footwear for the weather conditions and terrain.

The coach will depart from Midhurst Rother College at 09.00 and return approximately at 15.30. To secure a place on the fieldwork trip, please return the reply slip attached.

Payment

Please pay for the trip via the online payment system using the following link:

<https://www.scopay.com/midhurst?redirect=true> If you require support with the online process please contact our finance department gemma.down@mrc-academy.org or Hannah.clayton@mrc-academy.org If you do not have access to the internet please make cheques payable to 'Midhurst Rother College'. Please contact me directly at john.robinson@mrc-academy.org for more information or to discuss payment options.

As the College could not bear any of the cost of the visit without reducing our ability to provide the resources that are essential for curricular needs, the visit will not take place unless all parents, who are able, are willing to contribute. If you are unable to contribute you are invited to contact me in confidence so that suitable arrangements can be made to cover the cost of your child's participation.

Yours sincerely

Mr Robinson

Subject Leader of Geography

Principal: Stuart Edwards

Midhurst Rother College
North Street
Midhurst

West Sussex GU29 9DT

t 01730 812451

f 01730 813524

e enquiries@mrc-academy.org

www.mrc-academy.org



@MRC_1st

@MRCSixthForm



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Reply slip

Trip title: **Chichester & West Wittering Fieldwork** Trip Leader: **Mr J Robinson**

Date of trip/residential: **3 October 2022**

Name of Student: Tutor Group:.....

I would/wouldn't like my son/daughter to attend the Geography fieldwork trip.

I have made a payment through the cashless system Please tick

Name of parent/carer: Contact Tel:

Signed:..... Date:

Please return this slip to Mrs Fowler at Student Reception by Monday 26 September 2022 along with the parental consent form. Thank you.



**PARENT'S CONSENT
AND MEDICAL FORM
SHORT TRIPS**

Trip to:	Chichester/West Wittering Beach
From (date/time):	8.30am 3 October 2022
Until (date/time):	3.40pm 3 October 2022
Cost	£7
Party leader/department	Mr John Robinson (Forms to ABH)

CONTACT INFORMATION		DOCTOR'S DETAILS	
Student name		Name of doctor	
Date of birth		Doctor's address	
Student mobile no			
Full home address		Doctor's telephone number	
Emergency contact numbers during trip			

MEDICAL INFORMATION/CONSENT– please answer the questions and sign below:		
Has your son/daughter had any of the following:	Y/N	If the answer to any of these questions is yes please give details(or attach on a separate sheet)
Asthma or bronchitis?	Y/N	
Heart Condition?	Y/N	
Fits/fainting/blackouts?	Y/N	
Severe headaches?	Y/N	
Diabetes?	Y/N	
Allergies to any medications?	Y/N	
Any other allergies?	Y/N	
Recent contact with contagious diseases/infections?	Y/N	
Other illness or disability including any current medical treatment?	Y/N	
Specific medical advice to follow in emergencies?	Y/N	
Special dietary requirements?	Y/N	
Prone to travel sickness?	Y/N	
Has your child been vaccinated against tetanus in the last 10 years?	Y/N	
Is your child currently having any medical treatment/taking medication (please provide full details)	Y/N	
I consent to any emergency medical treatment necessary during the course of the visit		SIGNED: Parent/Carer



**PARENT'S CONSENT
AND MEDICAL FORM
SHORT TRIPS**

PARENTAL AGREEMENT – please read and sign below

Transport

I consent to the pupil travelling by any form of public transport and/or in a motor vehicle driven by the party leader or any other responsible adult member of the party who is authorized by law and duly insured to drive.

Accident/illness

I consent to the pupil receiving medication as instructed and any emergency dental, medical or surgical treatment, including inoculations, general or local anaesthetic, surgery or blood transfusion, as considered necessary by the medical authorities present.

Remotely supervised time (senior College only)

I consent to the pupil having remotely supervised time in the daytime in a group of pupils with the prior permission of the party leader

Personal effects of the pupil

I acknowledge that the pupil will be responsible for the safety of his/her own money and personal effects. I will not hold the College responsible for losses unless caused by the negligence of the College.

Insurance

I understand the extent and limitations of the insurance cover provided, and know of no information that may affect the insurance.

Signature of parents/guardians

I, the undersigned who have parental responsibility for the above named pupil have completed the information requested above and overleaf. I have read and understood and I consent to the matters set out above and overleaf.

I agree to inform the College as soon as possible of any changes in the medical or other circumstances between now and the commencement of any journey.

SIGNED:

(Parent/Carer)

Student agreement

I the above named student agree to observe the code of conduct for visits. I will do my best to ensure the safety of myself and other members of any party. I will at all times act with courtesy and consideration for others and do my best to uphold the good name of the college.

SIGNED:

(Student)

Midhurst Rother College will collect and hold information on this form for administrative purposes only. We hold this information for no longer than is necessary, usually the duration of the trip.

We confirm that once the trip has been completed this document will be destroyed securely, unless there was an incident during the trip.

The data controller for personal information held by the Group Academies is United Learning Trust (ULT). ULT is registered with the ICO under registration number Z7415170. The Company secretary, Steve Whiffen, is responsible for ensuring that the Group complies with the Data Protection Law. He can be contacted on company.secretary@unitedlearning.org.uk or 01832 864538.

The College's full privacy notice is accessible via the College's website www.mrc-academy.org