



Midhurst Rother College

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Midhurst Rother College

Sixth Form

Admission Policy 2023-2024

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MIDHURST ROTHER COLLEGE SIXTH FORM ADMISSIONS POLICY - 2023

Midhurst Rother College is responsible for administering Sixth Form admissions. In 2023/2024, 100 places will be available for entry into Year 12, the majority of which will be taken by students already attending Midhurst Rother College. However, applications are warmly welcomed from students in other schools and colleges. Applications should be made to the Sixth Form Manager, Midhurst Rother College, North Street, Midhurst. GU29 9DT using the Sixth Form Application Form.

Midhurst Rother College provides courses of study for post 16 (Sixth Form) students. The entry requirements for Sixth Form entry are largely dependent on the course of study that a student wishes to access.

In general, students wishing to access Level 3 courses must possess a minimum of FIVE GCSEs at grade 4 or above including GCSE English or Mathematics. In addition, students will be required to meet any subject specific entry criteria which is detailed in the course information sheets available from the College website. When accessing a programme of Sixth Form study at Midhurst Rother College, any student who does not hold at least a grade 4 and above in GCSE Mathematics or GCSE English Language, will be required to continue working towards achieving this goal and to attend re-sit classes in the subject.

All students will have the opportunity to meet a senior member of staff to discuss their progression into Midhurst Rother College Sixth Form. A Sixth Form prospectus may be obtained directly from the College or by reference to the College website.

The availability of courses is dependent upon the number of applicants and the financial sustainability of the course. The Local Governing Body of Midhurst Rother College determines these factors.

Applications for admissions are considered in the following order of priority:

1. Looked After Children or Previously Looked After Children (a Previously Looked After Child is a child who was Looked After but immediately after being Looked After became subject to an adoption, residence or special guardianship order)
 2. Siblings of children already attending Midhurst Rother College, who will still be there at the time of admission
 3. Applicants residing within the College catchment area
 4. Other Applicants

In the event that there are more applications than places available, places will be allocated in accordance with the above criteria. In the event that a tie break is required within each criterion then priority will be granted to the applicant living closest to the College with the distance measured being the direct distance to the applicant's home from the College site, as measured from the main front gate of the College on North Street using Ordnance Survey address point data to the front door of the student's home address.

Additional Information

Admissions Process Year 12

Students applying for a place in Year 12 will be invited to attend the Sixth Form Options Evening, an annual event at the College held in the autumn term and advertised on our website.

All applications for Year 12 must be completed using the College's Sixth Form Application Forms, addressed to the Sixth Form Manager by the date specified by the College (please check the website for details).

For internal applicants, application is through the Options form. Each student will attend a meeting with a senior member of staff within the College to discuss their chosen learning pathway and ongoing studies within the College. The Sixth Form Manager will seek written feedback on a pro forma from subject teachers to check suitability for students' course choices. All offers of a place in Year 12 will be made on condition of students meeting the College and course entry requirements stated above.

External applications must complete the College's Sixth Form Application Form, available on our website, and return it to the Sixth Form Manager by the date specified on the website. A written reference from their previous school will be sought to check suitability for sixth form study and their preferred subject choices. Students will be required to meet a senior member of Midhurst Rother College staff as appropriate. At this meeting, preferred learning pathways and course choices will be discussed. Following this meeting stage, a letter will be sent to the applicant confirming the decision made regarding a place in Year 12. All offers of a place in Year 12 will be made on condition of students meeting the College and course entry requirements as indicated above.

Students holding conditional offers will have their place confirmed following receipt of GCSE results in the summer.

Guidance will be given to students who wish to consider a change of subject following receipt of GCSE results.

Late Applications

Any applications received after the closing date will be considered after those received on time.

Offer date

A provisional offer of a place (subject to confirmation of meeting the required academic entry requirements) will be made by 31 May 2023.

Progression from Year 12 to 13

Entry into Year 13 is not automatic. To continue into Year 13 students must demonstrate progress that is in keeping with their known ability (target grades etc.) and an acceptable commitment to Sixth Form study (at least 15 hours private study per week over and above time spent in lessons). Students not meeting these requirements may need to repeat Year 12, this will be decided in a formal meeting with the student, parents, and Assistant Principal, KS5. If there are issues which impede adequate student progress in Year 12, students and parents are urged to make the College aware so additional support can be provided.

Attendance:

All Sixth Form students are registered using a computerised registration system and, in each lesson, an electronic register is also taken. We require Sixth Formers to attend all designated registration sessions punctually and there is also an expectation of a minimum of 95% attendance. Where punctuality and attendance become causes for concern (without good explaining reasons), parents will be informed and if there is no clear and sustained improvement then consideration will be given as to whether the student needs extra time or support to complete the course(s) being undertaken.

False Information

Where a place has been offered based on a fraudulent or intentionally misleading application which has effectively denied a place in the Sixth Form to a student with a stronger claim, the offer of the place will be withdrawn.

Right of Appeal

Any applicant refused admission has a statutory right of appeal to an Independent Appeals Panel against the decision of the Local Governing Body (LGB). The LGB will establish arrangements for appeals against non-admission. The Appeals Panel will be strictly independent of the College. The decision of the Appeals Panel will be final and binding on all parties. Where the offer of a place is conditional upon exam results, appeal hearings must be heard within 30 school days of the confirmation of exam results, otherwise the appeal must be heard within 40 days of the deadline for lodging appeals. The closing date for appeals will be set out in the admission appeal timetable which will be published on the College website before 1 March 2023.

The Admissions Policy will be applied in accordance with the Local Governing Body's Policy on Equality.