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Midhurst Rother College

Sixth Form Admission Policy 2013

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Midhurst Rother College is responsible for administering Sixth Form admissions. In 2012/2013, 150 places will be available for entry into Year 12, the majority of which will be taken by students already attending Midhurst Rother College. However, applications are warmly welcomed from students in other schools and colleges. Applications should be made to the Director of Key Stage 5, Midhurst Rother College, North Street, Midhurst. GU29 9DT using the Sixth Form Application Form.

Midhurst Rother College provides courses of study for post 16 (Sixth Form) students. The entry requirements for Sixth Form entry are largely dependent on the course of study that a student wishes to access.

In general, students wishing to access Level 3 courses must possess a minimum of 6 GCSEs at grade C or above (including a minimum of a C grade in the subjects they wish to study as well as in English and Mathematics). To access Level 2 courses a C grade in English Language and Mathematics as well as four GCSE passes at grade D and above and/or appropriate Level 1 qualification(s) are required. There are no specific qualifications required for entry to Foundation Level courses although an interview will be conducted to discuss the suitability of the course. ***In the case of all individual courses careful reference should be made to the Sixth Form prospectus in order to ascertain specific subject requirements for entry. All students will be interviewed for a place at Midhurst Rother College Sixth Form.*** A Sixth Form prospectus may be obtained from the College direct or by reference to the College website.

The availability of courses is dependent upon the number of applicants and the financial sustainability of the course. The Local Governing Body of Midhurst Rother College determines these factors.

Applications for admissions are considered in the following order of priority:

1. Children in public care
2. Siblings of children already attending Midhurst Rother College, who will still be there at the time of admission
3. Applicants residing within the College catchment area
4. Where course preferences can be met from planned provision
5. Applicants residing outside the College catchment area

In the event that there are more applications than places available, the direct distance of the student's home from the College site, from a central point in the College using Ordnance Survey address point data, will be the determining factor, with places being allocated to the nearest first and so forth.

Additional Information

Admissions Process Year 12

Students applying for a place in Year 12 will be invited to attend the Sixth Form Open Evening, an annual event at the College held at a specified date in the autumn term.

Applications for Year 12 must be completed using the Sixth Form Application Form, addressed to the Director of Key Stage 5 by the date specified by the College (please check the website for details). Applications received after this deadline will be placed on a waiting list.

For internal applicants, the Director of Key Stage 5 will seek written feedback on a pro forma from subject teachers to check suitability for students' course choices. Each student will attend a meeting with a senior member of staff within the College to discuss their chosen learning pathway and ongoing studies within the College. All offers of a place in Year 12 will be made on condition of students meeting the College entry requirements stated above.

For external applicants, a written reference from their previous school will be sought to check suitability for AS/A2 study and their preferred subject choices. Students will be invited for interview as appropriate. At interview preferred learning pathways and course choices will be discussed. Following the interview stage, a letter will be sent to the applicant confirming the decision made regarding a place in Year 12. All offers of a place in Year 12 will be made on condition of students meeting the College entry requirements above.

Students holding conditional offers will have their place confirmed following receipt of the GCSE results in the summer.

Guidance will be given to students who wish to consider a change of subject following receipt of GCSE results.

Late Applications

Any applications received after the closing date will be considered after those received on time.

Offer date

A provisional offer of a place (subject to confirmation of meeting the required academic entry requirements) will be made on 31 May 2012.

Progression From Year 12 to 13

Entry into Year 13 is not automatic. To continue into Year 13 students must demonstrate progress that is in keeping with their known ability (target grades etc) and an acceptable commitment to Sixth Form study (at least 15 hours homework per week over and above time spent in College). If there are issues which impede adequate student progress in Year 12, students and parents are urged to make the College aware so additional support can be provided. Students who did not obtain at least a C grade in English and Mathematics by the end of Year 11 are required to do so by the end of Year 12.

Attendance:

All Sixth Form students are registered using a computerised registration system and in each lesson an electronic register is also taken. We require Sixth Formers to attend all designated registration sessions punctually and there is also an expectation of a minimum of 95% attendance. Where punctuality and attendance become causes for concern (without good explaining reasons) parents will be informed and if there is no clear and sustained improvement then a Sixth Form student could be asked to leave the College.

False Information

Where a place has been offered on the basis of a fraudulent or intentionally misleading application, which has effectively denied a place in the Sixth Form to a student with a stronger claim, the offer of the place will be withdrawn.

Right of Appeal

Any applicant refused admission has a right of appeal to an Independent Appeals Panel against the decision of the Local Governing Body (LGB) under the terms of the Education Act 1998. The LGB will establish arrangements for appeals against non-admission. The Appeals Panel will be strictly independent of the College. The decision of the Appeals Panel will be final and binding on all parties. The closing date for appeals will be four working weeks from the date of the letter informing the parents/carers that the assessment/application was unsuccessful.

The Admissions Policy will be applied in accordance with the Local Governing Body's Policy on Equality.