



Midhurst Rother College

The best in everyone™

A member of United Learning Trust

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Admissions Policy 2011 - 2012

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Admissions Policy 2011-2012

United Learning Trust (ULT) has agreed an admissions number of 240 for the College in Year 7. ULT will consider all applications for places at the College. Where fewer than the published admission number for the relevant year groups are received, ULT will offer places at the College to all those who have applied. Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the College is named on the statement, the criteria will be applied in the order in which they are set out below:

- a) Children in Public care, who are in public care at the time when preferences are expressed and are still expected to be in public care when admitted to the College.
- b) Children who have specific medical needs, social needs and special needs students without a statement naming the College where the application is supported by written supporting evidence from an appropriately qualified person as to why the College is the only setting that can meet the child's needs. It is the responsibility of parents to show that it is essential for the child to attend the College rather than any other school.
- c) Children who live in the catchment area* and are siblings of students who attend the College, and will still be attending when the child starts, other than students who at the time are in the sixth form but were not previously in lower years. The term "siblings" refers to full, step, half, adopted or fostered brothers or sisters living permanently at the same address. The College reserves the right to ask for proof of relationship such as a short birth certificate.
- d) Other children who live in the catchment area.
- e) Children who live outside the catchment area and are siblings of students who attend the College, and will still be attending when the child starts, other than students who at the time are in the sixth form but were not previously in lower years. The term "siblings" refers to full, step, half, adopted or fostered brothers or sisters living permanently at the same address. The College reserves the right to ask for proof of relationship.
- f) Other children who live outside the catchment area.

A child's permanent address is where he or she normally lives and sleeps and goes to school from. Proof of residence, for example from utility bills or similar, can be requested at any time throughout the admissions process. In the case of oversubscription in any of the above categories, apart from category (a), priority of placement is given to applicants who live nearest the College (measured by a straight line from College to home, using Ordnance Survey address point data).

If false or misleading information is used to gain entry to the College, the offer of a place may be withdrawn. In the event of a tie-break being necessary within any of the criteria, this will be conducted through a process of random allocation.

Subject to any provisions regarding waiting lists in the LA's co-ordinated admission scheme, the College will operate a waiting list. Where in any year the College receives more applications for places than there are places available, a waiting list will operate until a month after the first day of term. This will be maintained by ULT and it will be open to any parent to ask for his or her child's

name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. There will be a right of appeal to an Independent Appeal Panel for unsuccessful applicants.