Midhurst Rother College
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Part of United Learning

22 January 2026

Dear Parent / Carer

RE: Year 7 Parents' Consultation Evening – Thursday 12 February 2026 4:30pm-7:30pm

Year 7 Parents' Evening will take place on Thursday 12 February 2026 as a face-to-face event, giving you the opportunity to meet teachers in person at the school.

This evening is a valuable opportunity to see how your child has settled into Year 7 and to discuss their progress in some of their subjects. Your attendance with your child is highly valued, and we greatly appreciate your support.

As your child has recently completed their first tracking point class-based assessments, this meeting provides an excellent chance to review their start in each subject and discuss any concerns or next steps**.**

Booking Appointments

At Midhurst Rother College, we use SchoolCloud to book parents' evening appointments. To log in, you will need to input the following information carefully, as any variation in name may cause an error. To book please visit - https://midhurst.schoolcloud.co.uk/

- Your details: Title, First Name, Surname, Email Address (As it appears on Arbor)
- Student details: First Name, Surname, Date of Birth (Please ensure the details you enter for your child match those on Arbor)

I have attached a Parents' Guide for Booking Appointments guild to this letter to support

Appointments can be made from Thursday 29 February 2026 at 6:00 pm and are allocated on a first-come, first-served basis, so we advise booking as soon as possible. Initially each parent will be restricted to making 7 appointments with subject teachers.

Please note that it will not be possible for you to see all your child's teachers during the evening, therefore families should book appointments with the subjects that you have concerns about so that you are able to discuss these in person with the teacher.

If you have any further enquiries, please do not hesitate to contact your son / daughter's form tutor who will be able to assist you.

Thank you in advance for your support.

Yours sincerely

Mr Ashley Lamb
Head of Year – Year 7

Principal: Stuart Edwards

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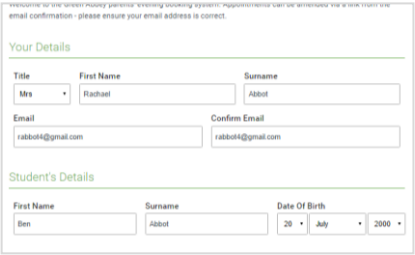
Parents' Guide for Booking Appointments

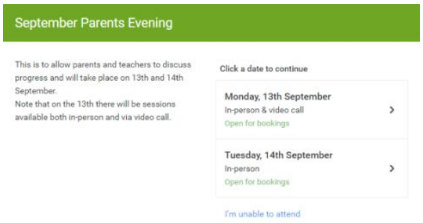
Browse to https://midhurst.schoolcloud.co.uk/



Step 1: Login

Fill out the details on the page then click the *Log In* button.

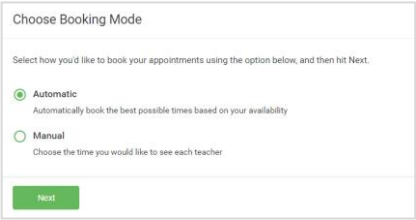
A confirmation of your appointments will be sent to the email address you provide.



Step 2: Select Parents' Evening

Click on the date you wish to book.

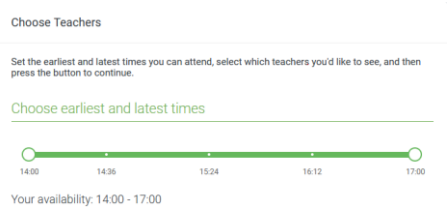
Unable to make all of the dates listed? Click *I'm unable to attend*.



Step 3: Select Booking Mode

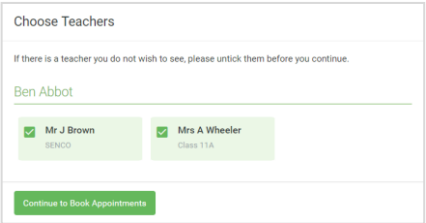
Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.



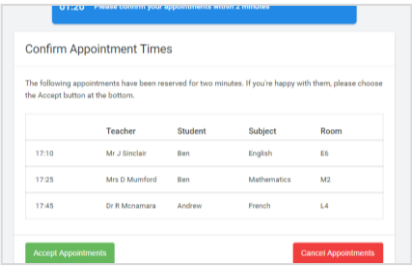
Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.



Step 5: Choose Teachers

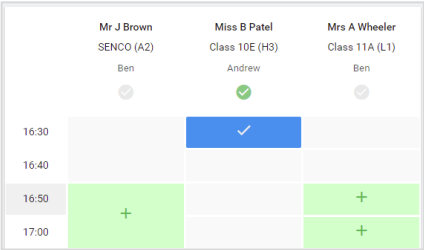
Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.



Step 6: Book Appointments (Automatic)

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.



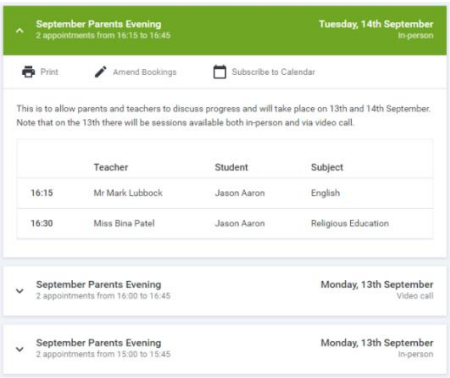
Step 7: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



Step 8: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.